



Oral Presentation Instructions and Copyright Details

As you know from the abstract submission process, submitting authors were asked to sign a copyright agreement informing you that all ALD 2017/ALE 2017 oral presentations, including the question and answer period and any discussions, will be audio recorded and synchronized with your PowerPoint presentation file and then compiled onto a USB which will be mailed to each attendee after the meeting. The USB will also include PDF files of the poster presentations. In addition, all presentations will be uploaded to the AVS Technical Library where AVS members can access them year around.

To ensure a smooth process onsite we would like to remind you of the following:

1. Based on the copyright details agreed upon during the submission process (see agreement below) it is the responsibility as the submitting author to get all approvals with other authors and organization(s) prior to presenting at the meeting.
2. Because we will be recording each presentation, you will be required to use the conference master laptop. All rooms will be equipped with standard PC's, screens, microphones, and projectors. Please note that PowerPoint is the recommended presentation software and the preferred format is (16:9). Please be prepared to upload your presentation onto the master laptop the morning of your talk using a USB (No CDs or DVDs). [Click here](#) for a sample of a recorded presentation from another meeting.

Tips for recording: Use the microphone; this includes the moderators introducing the presenters and any audience members asking questions. Also, utilize the mouse pointer and not a laser pointer if you want your pointer actions captured.

3. Contributed oral presentations are 15 minutes total, including the question and answer time. Invited oral presentations are 30 minutes total, including the question and answer time. Plenary oral presentations are 45 minutes total, including the question and answer time.
4. All presenters need to make their hotel reservations at the Sheraton Downtown Denver before June 22, 2017, at <https://aldconference.avs.org/hotel-travel/>. Due to limited space we recommend booking as early as possible to receive this special rate—please note that once the reserved/contracted room block is full, the room availability and rate are not guaranteed and may vary. All oral presenters (with the exception of Invited and Plenary Speakers who will be pre-registered and waived) must register online at <https://aldconference.avs.org/register/>.
5. The AVS *Journal of Vacuum Science & Technology A* is soliciting research articles for publication in a Special January/February 2018 Issue on Atomic Layer Deposition along with a Special Issue on Atomic Layer Etching. Manuscripts are due September 5, 2017. Please see details at <https://aldconference.avs.org/jvst-special-issue/>.

AVS Copyright Details

Signed During Abstract Submission

I understand that the AVS 17th International Conference on Atomic Layer Deposition (ALD 2017) and the AVS Atomic Layer Etching 2017 Workshop (ALE 2017) will follow an all-electronic recorded format, and electronic copies of all accepted presentations (including any oral component and questions and answers as well as posters) will be made available after the meeting as described below. By checking here and submitting an abstract, I have read and agree to the following copyright terms and understand it is my responsibility as the submitting author to get all approvals with other authors and organization(s) prior to presenting.

I consent to AVS, through its designated vendor, photographing and audio and/or videotaping my presentation (including questions and answers) of my presentation at the AVS 17th International Conference on Atomic Layer Deposition (ALD 2017) or AVS Atomic Layer Workshop 2017 (ALE 2017). The photograph, videotape and/or audiotape from my presentation may be reproduced in whole or in part by AVS and in any and all forms as may be chosen by AVS including, but not limited to, 1) making my presentation available to AVS members and to ALD 2017/ALE 2017 conference attendees; and 2) making my presentation available for purchase on the AVS Webinar Portal and/or distribution on CD, DVD, USB. AVS shall also have the right to use my name, recorded voice, photograph, biography, video, session recording, and other materials for the purpose of promoting my session(s) and AVS. I have no right of approval, no claim for compensation, and no claim (including without limitation, claims based upon invasion of privacy, defamation, or right of publicity) arising out of or in connection with, any use, alteration, or use of my presentation in composite form. Notwithstanding the above, I retain all copyrights and intellectual property rights to all materials provided or presented by me.

On behalf of myself and any co-authors, I certify that I have ownership rights to my presentation and supporting materials and that I am responsible and have obtained appropriate releases for any previously copyrighted material included in the presentation. I provide AVS with a perpetual, royalty-free, nonexclusive copyright license to post the recording of my presentation to the AVS Webinar Portal and/or to distribute the recording on CD, DVD, or USB and for any other use by AVS. On behalf of myself and any co-authors, I shall indemnify, defend and hold harmless AVS, its officers, directors, employees, agents, and each of them, from any claim, demand, loss, liability, damage or expense arising in any way from the presentation and/or supporting materials. The terms of this provision shall survive the termination or expiration of this Agreement.